

## Piano Lesson Policies 2025/26

### Payment Policy & Schedule

30 minute weekly lessons = \$328 monthly

45 minute weekly lessons = \$492 monthly

60 minute weekly lessons = \$656 monthly

I offer lessons **40 weeks** through the school year from **Monday, Sept.1st, 2025 – Thursday, June 25th, 2026**. There are in fact 43 weeks between these two dates, but 3 weeks off are built in:

2 for winter break (December 22<sup>nd</sup> - January 1st) and 1 for TDSB spring break (March 16th - 19th).

Some months will have 3 lessons, and some will have 5. All months between September to June will be charged the same rate above because it works out to an average of 4 lessons per month.

You will receive an invoice 7 days before the first of every month with the amount due which is payable by e-transfer to lizcraig17@gmail.com. The due date for each invoice is the first of the month. **A late fee of \$30 will apply if the invoice is not received by the 7<sup>th</sup> of the month.** Payments can be made by PayPal but will be subject to a 4% fee.

In the months of July and August 2026, lessons will be scheduled and billed individually at the rate of \$164 per 60 minute session. Lessons in July & August are not guaranteed but I do strive to offer up to 4 lessons per month to keep momentum going.

### Included in the monthly fee is:

- weekly one on one lessons as per the schedule described above
- a highly personalized lesson plan and practice notes
- access to all content on the Piano Maestro app (\$10/month value)
- access to all **non-competitive\*** performance opportunities (workshops, recitals, etc.) run by ORMTA Central Toronto Branch as well as organized by myself
- all sheet music, books and materials
- an optional bi-annual practice assessment scheduled online outside of teaching hours in the months of September and January

**\*Competitive recitals, festivals and exams will be an extra fee and are completely optional.**

-[Scholarships offered by ORMTA Central Toronto Branch](#) can be a great incentive for these opportunities!

-High school credits are offered by Ontario for Level 7 & 8 exam completion.

### **Student Cancellations/Makeup Lesson Policy**

If you need to cancel your lesson for something foreseeable (a vacation, other event) please do so as soon as possible in the student portal (<https://www.mymusicstaff.com/>) so that another student can book the open slot. Less than 48 hours notice will result in the lesson being marked as Absent, No Makeup. **If you tell me verbally or by text or email that you will be absent you still have to verify it on your own in the portal before the deadline to be granted the opportunity to reschedule.**

**Even if you give notice, makeups for student cancellations are not guaranteed.** You can look through the calendar and book in an open slot to reschedule your lesson if it is before the 48 hour deadline. You may not find any slots or any slots that work for your schedule. It is your responsibility to keep checking the calendar periodically for open slots to keep track of how many lessons you can make up using the Attendance & Notes tab in the portal. I do not use the makeup credits feature of My Music Staff for student cancellations, I only use these for teacher cancellations (see next paragraph).

If the reason you are cancelling is for illness or a sudden emergency and it is not possible to give 48 hours notice, I will offer to arrange an online lesson on the same day in the morning or early afternoon. In this case please cancel in the portal and then text me directly at 647-466-4198.

If you wish to miss a whole month please give me **at least one week's notice in writing (by text or email)**. You won't be charged for the month if you give me a week's notice or more as I will have time to arrange a wait list student to use your spot.

The ability to reschedule a missed lesson from the 2025/26 school year will end on June 25th, 2026 - student cancellations will not be made up in the summer months (July & August 2026).

### **Teacher Cancellations/Lateness**

If I need to cancel for a foreseeable reason (a trip, performance, etc.) I will give at least one week's notice and add a makeup credit to your account. These credits can be used to book extra lessons during the school year within or outside of my normal teaching hours or during the summer and will expire on September 1, 2026. It is the teacher's responsibility to make sure that these credits are used up.

If there is very bad weather and it is unsafe for me to drive over or if I am feeling unwell, I will offer an online lesson instead of in person at the same date and time as the regular lesson.

I strive to build in enough time between students to drive and arrive on time, however sometimes heavy traffic can make me late. If I arrive late, I will always stay and teach the full amount of lesson time booked. I will strive to notify you if I will be more than 5 minutes late by text message.

### **Quitting Lessons**

You are committing to at least one month at a time of lessons with me. Therefore, I need **at least** one week's notice in writing (text or email) before the new month starts so I have time to arrange for a new student in your place. Less notice than this will result in being charged for one last month of lessons. This does not apply for the months of July & August.